



St. Ann's Church  
42 Barrenspot  
P.O. Box 1160  
Kingshill, V.I 00851-1160  
Website: [www.catholicvi.com/stann/](http://www.catholicvi.com/stann/)  
Email: [stannbarrenspot@gmail.com](mailto:stannbarrenspot@gmail.com)  
Fr. Louis Kemayou, Pastor  
Telephone (340)778-0484 Fax (340)779-3151

Dear Couple:

Congratulations. Thank you for your interest in having your wedding at St. Ann's Catholic Church. The following is a list of concerns on our part before we can witness your marriage in this parish.

1. Our regulations are the same as your home diocese. This means we will accept whatever pre-marriage preparation your parish priest provides in accordance with his diocesan policy. Please discuss this with your local pastor as soon as possible, since your diocese may offer the classes on an irregular basis.
2. Please ask your priest if any dispensation is required.
3. Your local parish's prenuptial questionnaire for marriage and any other documents, such as baptismal certificate and dispensation, along with a letter of recommendation and permission to be married outside of your parish from your local pastor, should be sent a minimum of six weeks before your wedding to:  
Office of The Chancellor,  
The Catholic Chancery, P.O. Box 301825, St. Thomas, USA, VI-00803-1825  
The chancellor will review your paperwork and then forward it to our Church office on St. Croix.
4. A Virgin Islands Marriage License is required before we can perform the ceremony. You must contact the Superior Court of the Virgin Islands ahead of time to avoid any problems. The telephone number is (340) 778-9750. When you arrive in St. Croix in the Virgin Islands, you must go to the Superior Court to collect the documents. The building is located at Kingshill Saint Croix

If you wish to proceed in this matter, please respond to this letter within thirty (30) to sixty (60) days to reserve the date and time you desire to be married and the date and time of rehearsal

If you have further questions, please feel free to contact me.

"Omnes Ad Iesum Per Mariam"

I commend you to the care of Our Blessed Mother

Rev. Fr. Louis Kemayou

Pastor



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### **Marriage check list**

- One completed Freedom to Marry Form from both bride and groom.
- Two completed Freedom to Marry Forms for both bride and groom from (2) persons who know you. A priest, rabbi, minister or notary must ask the questions and witness the signature.
- A recent (within six months) copy of the Baptismal Certificate.
- A completed ecclesiastical dispensation to marry non-Catholic or non-Christian person, if applicable.
- A copy of the divorce, annulment or death certificate, if applicable.
- Necessary paperwork from the Virgin Islands government.
- Completion of a marriage preparation program.
- A decision whether to celebrate the marriage within the Liturgy of the word or the Eucharist.
- List of readings and prayers chosen for the ceremony.
- A confirmation of the date and time of the ceremony.
- Letter of recommendation and permission to be married outside of your parish from your local pastor.

**FEES: Saint Ann's Church fee is ..... \$600.00**

**We have musician and songs leader if needed. \$150.00**

**SEE YOU VERY SOON!!!!**